



THE VIRGINIA SHE SERVED BUSINESS BUILDER INITIATIVE

PARTICIPANT ELIGIBILITY REQUIREMENTS

Applicant Eligibility

To qualify, the applicant must be:

- An **Active Duty, Reservist, or Veteran woman, or**
- The **spouse** of an Active Duty, Reservist, or Veteran.

General Requirements:

- Virginia-based business, operating for at least **1 year**.
- Registered and in good standing with the **State Corporation Commission (SCC)**, or hold a current locality business license if a Sole Proprietor.
- Willingness to commit to the **Class Schedule** and **Participation Agreement**.
- Business must be **independently owned and controlled** by the applicant (no substitutes), with at least **51% ownership**, and meet small business criteria set by the **Virginia Department of Small Business and Supplier Diversity** or the **U.S. Small Business Administration**.

Documentation Requirements:

- **Active Duty or Reservist Woman:** Proof of current active or reserve status.
- **Woman Veteran:** Copy of **DD-214** showing Honorable Discharge.
- **Spouse of Active Duty or Reservist:** Proof of marriage to active-duty member or military dependent documentation.
- **Spouse of Virginia Veteran:** Proof of marriage and Veteran **DD-214** with Honorable Discharge.
- **Spouse of Service Member Killed in the Line of Duty:** Documentation from the **Department of Veterans Affairs** or **Virginia Department of Veterans Services** verifying that during the legal marriage:
 - The service member died while on active duty, during training, or inactive-duty training; **or**
 - The veteran died from a service-connected illness or injury, meeting one of these criteria:
 - Rated totally disabled for at least **10 years prior to death**,

- Rated totally disabled since release from active duty for at least **5 years prior to death**, or
- Rated totally disabled for at least **1 year prior to death** if a former prisoner of war who died after September 30, 1999.